

Record of Decisions

**Executive Meeting, 10:30 a.m. Monday, December 12, 2011.
at 143 Glenmore Road, Toronto**

Item numbers below, refer to agenda items.

1. George Pepall welcomed executive members, David Oberholtzer, Frank Alusio and Peter Butler and Garfield Portch, the resource member from the National Office.
2. ***Amendments and acceptance of the Agenda:*** Motion made by Frank and seconded by David to accept the agenda with additions. Carried.
3. ***Acceptance and Approval of Record of Decisions:*** for the Oct. 19, 2011 meeting. Several changes were made to the document before a motion was made by Peter and seconded by Frank for the acceptance and approval of the Record of Decisions. Carried.
4. ***Finances and Membership statistics:*** The good news is that David's prognosis of a small loss at the close of 2011 will be changed. The end of the year will be in the black a few thousand dollars. Hurrah!

It was mentioned that Margaret is keeping a spreadsheet of all donations with areas of interest of the donor, to keep all the donation records accurate.

It was also mentioned that a new application has been prepared for the partial funding of postal costs for TCP. On the executive's behalf, Dave approved the new application on behalf of RPSC. It was sent in by Ted Nixon. Fingers are crossed for a better outcome that 2011.

David is following up on the donation proposal by John Walsh to donate catalogues to RPSC. There are several points that need clarity before moving forward with acceptance. (D.O.)

David distributed the Statement of Operations for 2011 with a comparison to 2010 and 2012. Motion to accept the report was made by David seconded by Frank. Carried.

5. ***Honoraria Review and Delivery:*** Clarity was requested as to the honoraria given and to whom. The editor, secretary, and webmaster receive \$2,000.00 per annum. With the rebuilding of the website and all the hours spent transferring the files etc. it was felt that the extra payment given Robin Harris of \$1,000.00 last fall, was not sufficient given the hours of work that was apparent through November and December. A second payment of \$1,000.00 will be paid him in the new year. Margaret will be asked to forward a cheque in January.

The National Office will issue a press release to announce the new website design and content. Robin is writing an article to be included in the next TCP indicating all the

changes and additions that have been made to the website. Could a picture of Robin be included? (P. B.)

6. ***Nominating Committee and Election:*** As it stands, there will probably be no need for an election again in 2012. George has approached Ken Magee to take on the responsibility of nominations chair but it is unlikely it will be needed. There continues to be an imbalance of directors standing for election each year. (in 2011 – three, in 2012 – six plus the executive) Clearly there is need to create an amendment to the bylaws to address this problem. As well, the situation regarding executive members (Are they directors?) and their term of office (One or two years?). It is not clear in the bylaws.

George will write a motion to send to the directors asking for approval to extend the term of office of the executive members for one year to bring balance to the annual election. The motion would also go before the membership at the Edmonton Annual Meeting. A Motion to approve the above actions was made by David and seconded by Peter. Carried. (G.F.P)

7. ***TCP Matters:*** Robert Pinet’s position as an assistant to the National Office staff to deal with French speaking members wishing information in French, will be listed in the masthead as “National Office Services.”

The position of advertising manager for TCP is to be offered to David Morrell of Victoria, British Columbia. Peter is to contact him and work out the details. A motion to offer the position to him was made by Peter, seconded by Frank. Carried. Jim Szapaki has been contacted and will talk with David about the position. (P. B.)

Jim Szapaki will be making changes to the magazine over the next few issues in an effort to “spruce it up,” e.g. fewer fonts and size changes. Hopefully, the outer cover will help in getting more renewals faster and Edmonton will appreciate the extra advertising at no cost.

8. ***Website renovations and Domain ownership:*** (See item No. 5) Sincere thanks and appreciation are extended to Robin Harris for his outstanding work on the website. There are so many changes and improvements that the website is truly amazing.

With regard to the Domain Ownership, Robin will be working with Margaret to clarify the present agreement and the steps needed to confirm ownership by the RPSC. There is some concern that it may rest with Parr & Associates. We will report at the next meeting. (P.B.)

9. ***Upcoming Conventions:***

2012:Edmonton: An invitation to the Governor General to officially open the Convention has been sent to Ottawa by George. David presented the Edmonton Budget which was accepted on a motion by David, seconded by Frank. Carried.

2013: Winnipeg: Nothing to report.

2014: Halifax: Nothing to report.

2015: Vacant at this time: George's visit to the west coast may change that situation. He did bring back a template for a homemade exhibit frame designed by Bob Ingraham.

George will see if it can be uploaded to the website

2016: Kitchener/Waterloo: Still looking for a location.

10. **125th Anniversary of Organized Philately:** We have received a polite acknowledgement of George's invitation. There will be a banner on all copies of TCP cover this year, advertising the anniversary. There are designs for a show cancel and a celebration cover with picture postage in the works. A copy of the 2nd committee report was shared (F.A.&P.B.)
11. **Workshop on charitable wings of RPSC:** Nothing to report. (D.O.)
12. **Program Tracking Sheet:** A copy of updated pages prepared by Frank was distributed.
13. **Exhibit entry into the USA:** Following a lengthy discussion it was decided that Garfield would contact Canada Customs to get the official procedures so a plan can be written for exhibitors who are members. (G. P.)
14. **Purchase of new exhibit cases:** Commissioner Alexandra Galashin has been asked to provide the National Office with all the details to purchase new cases to transport exhibits to international shows. The cases will be purchased by the RPSC and funds will be requested from TAPE to pay back the RPSC. (P. B.)
In light of this initiative a letter could be sent to all national and international exhibitors to donate to the frame and travelling cases fund. No decision was taken.
15. **DVD Program Development:** Nothing to report.
16. **Responding to Lifer donations:** Donations are trickling in. It is too early yet to ascertain success of the fund raising initiative. A special tribute will be included in the next TCP, along with the other donors.
17. (This item was confidential information to the executive.)
18. **Public Relations:** The postcard is ready for printing but the process has not moved forward. (G.F.P.)
19. **FIAF Hall of Fame Nominations:** Apparently, Harry Sutherland is already "in." We need to approve the other selections of Messrs. Welburn, Jarrett and Greene. Motion by Peter, seconded by David to approve the names of three more candidates. Carried.
George will contact JJ Danielski. (G.F.P.)
Frank will speak to JJD about receiving updates from him about FIAF meetings, (F.A.)
20. **Other Business:** Garfield and Peter visited the Mississauga Mint and reported on their findings with regard to size and color of presentation medals. The medals will be cast.

The costs will be given when numbers and the final design are provided to the Mint.
Garfield will report that information at the next executive meeting. (G.P.)

21. ***Adjournment***: Motion to adjourn at 5:30 p.m. by Peter.

22. ***Next Meeting***: Scheduled for Wednesday, February 15, 10:30 a.m. at the VGG
Foundation.