

Record of Decisions

Executive Meeting, 11:00 a.m. Wednesday, June 29, 2011.
at the V. G. Greene Philatelic Research Foundation, 10 Summerhill Ave. Toronto.

Item numbers below, refer to agenda item numbers.

1. Welcome and General Information: George welcomed the executive members and resource member Garfield Portch from the National Office, to the first executive meeting since the ROYAL in Dorval, Québec.

2. Adoption of Agenda: The President's agenda was distributed and a motion to accept was made by Frank Alusio, seconded by David Oberholtzer. Carried. There were no additions.

Signing Authority: A motion to add an item to the approved *Record of Decisions* of the Board meeting of Friday, May 13th, was put forward by Peter Butler. He had left out the approval of the signing authorities on the Society's accounts for 2011 to 2012 to be Peter Butler, George Pepall and David Oberholtzer. Peter made the motion, seconded by David O. Carried.

3. Record of Decisions: It was decided that the *Record of Decisions* of the three meetings at the ROYAL in Dorval should be posted on the website. This follows an item raised on the floor of the Annual General Meeting, regarding the approval of the *Record of Decisions* of the 2010 AGM. The question was, how could they be approved if they had not been distributed to the membership. The executive agreed to review the procedure. Posting them on the website soon after the AGM in future seemed the best way to honour the point raised.

4. Finances: Treasurer David O. distributed three documents: the Interim Financial Statement, the Membership Data and TCP Expense Records. (Attached) Motion to accept the reports was made by David O. and seconded by Peter B. Carried. Considerable discussion took place and the following points were recorded.

Although improved from the last executive meeting, the number of members who have not renewed their membership is significant. David and Garfield will do another email and postcard reminder.

There are still 21 chapters that have not renewed their fees. This is an alarming statistic given the responsibility to renew as a factor in keeping their third party liability insurance in place. The National Office will contact chapters again to ask for payments.

The continuing situation of not having an advertising manager is troublesome. Executive members are asked to give some thought for a replacement.

Fundraising letters to the Fellows and to life members are being prepared soliciting donations to fund specific projects, necessary for RPSC to move forward with new initiatives but currently lacking the finances to proceed. (e.g. website, CD production, new frames, new medals)

Two items coming from the Dorval ROYAL meetings were the reimbursement of travel expenses by Board members to the ROYAL meetings and a sliding scale for judge's compensation for travel and lodging rather than a flat fee. This will be revisited at future executive meetings when budgetary decisions will be clearer come the end of 2011. These items should be included in the 2012 projected budget.

The renewal form needs an update for the new HST tax structure for Québec members.

5. **APS Liaison:** Peter reported on the progress of attempts to obtain new frames for RPSC chapters in cooperation with APS. There are two proposals in the works and when details are clearer, there will be information sent out to chapters and large exhibition planning teams.

6. **CD Program Developments:** Guidelines for the future development of new presentations/programs need to be written (number of slides, narration, PowerPoint directions etc.) George is to contact Marilyn Melanson to discuss the process of moving forward. George will write it up in TCPs' *Chapter Chatter*.

7. **Unfilled Positions:** The following positions are vacant and need members/directors to step forward and volunteer: a Nominations Committee (members and chair), an Advertising Manager for TCP, a New Collector Coordinator and a Francophone Contact Person. George will write an article for TCP on the specific role of these positions. He is the contact person for volunteers.

8. **Registration of French Name of Society:** David O. continues to work on this initiative from the revised by-laws and strategic plan.

9&10 **Reports from ROYAL sites/ Donation procedures and TAPE:** There was nothing to report from Dorval, Edmonton or Winnipeg. Discussions with the Nova Scotia planning team are forthcoming.

A document on the requirements to have a national show designation is being investigated. Revisions or a re-write will be undertaken by the National Office. The document explaining the licensing fee for the holding of a ROYAL will be added to the Conference Guidelines. It was not included in the recent revision.

Inventory of ROYAL medals is low, especially gold and vermeil. A new design, possible costing and the production contract will be discussed at the August executive meeting.

11. **Election Process for Edmonton ROYAL:** A review of the strategic plan to ascertain procedures when no election is required will be discussed at the next meeting.

12. **TAPE Seminar Planning:** We are arranging for a resource person knowledgeable in the field of charitable donations and recent changes to the tax laws to meet with the executive, TAPE Board members and the Board of the RPSC Foundation, to bring clarity to the procedures presently in place and possible revisions to policy.

13. **Website Overhaul:** Plans to move forward on a re-design of the website are underway. A company has been approached, an outline of suggested changes has been submitted and discussions with webmaster Robin Harris will be taking place. If all participants in the project are in agreement, the revision will move forward. The project completion is anticipated by the end of August.

14. **Position Descriptions and Handbook:** Frank Alusio has reviewed the Policies and Procedures Handbook written several years ago. With the new responsibilities listing of the

executive, directors and committee chairs, the handbook will be re-organized, published and put on the new website. Frank suggested that the binder have three sections; Administrative, Operational and Corporate. The Executive praised Frank for his work.

15. The Canadian Philatelist: The annual meeting of the executive and publisher Paul Winkler of Trajan Publishing will take place in late July. The advertising decline is an issue along with the cost of colour and polybagging. The Production Flow Chart will also be addressed.

Motion was tabled by David O. and seconded by Frank A. that in future, no titles (Mr, Miss, Mrs, Ms, Dr, Rev, etc.) will be printed in TCP except those of philatelic significance, namely FRPSC, FRPSL and RDP. Carried (The rationale is to honour philatelic achievement only.) Changes will be made in the magazine masthead in the Sept/Oct. issue.

16. 125 Years of Organized Philately: Charles Verge has sent a memo to the executive requesting that there be a celebration of 125 years of organized philately at the Edmonton ROYAL in 2012. A committee has been tentatively struck by Charles. Additional members and a list of celebration items will be confirmed at the August meeting.

17. Other Business: An enquiry was tabled as to whether or not the Harry Sutherland Philatelic Lectures would be continued. There was no lecture in 2010 and one is not planned so far in 2011. It was mentioned that the annual event is co-sponsored by the Vincent G. Greene Foundation and the Philatelic Specialists Society of Canada. The RPSC is not involved. A request for information will be pursued.

18. Next Meeting: The next executive meeting will be held at the VGG Foundation on August 17th at 11:00 a.m.

Respectfully submitted by Peter Butler, Secretary, RPSC.